



DISTRICT COURT OF WESTERN AUSTRALIA

NOTICE TO PRACTITIONERS

Practice Notes – Revised and Reissued

The District Court's Practice Notes have been revised and reissued. The updates to the Practice Notes are set out in the Table of Amendments and include:

- in the Practice Notes – General (PNG)
 - updates to the forms used to request access to a court record (PNG 4); and
 - the introduction of PNG 8 – *Communicating with the Court*, with guidance on matters that should not be dealt with by correspondence, the need for open correspondence, and submitting letters of complaint;
- in the Practice Notes - Criminal (PNM)
 - changes to PNM 4 – *Sentence Mention Hearings* to deal with the discontinuance of charges; and
 - the introduction of PNM 11 – *Criminal Law Mental Impairment (CLMI) Matters*;
- in the Practice Notes - Civil (PNC)
 - amendments to PNC 2 and PNC 7 – dealing with dispensations from personal attendance at pre-trial and mediation conferences in certain circumstances; and
 - updates to PNC 15 - *Fees* reflecting amendments to the *District Court (Fees) Regulations 2002* regarding the time for making applications (commencing today).

The revised Practice Notes take effect from the date of issue and replace any earlier versions.

Dated 28 May 2026

A handwritten signature in black ink, appearing to read 'Brenda McGivern', written over a horizontal line.

Dr Brenda McGivern

Principal Registrar of the District Court